



JOSIAH KIBIRA UNIVERSITY COLLEGE OF TUMAINI UNIVERSITY MAKUMIRA

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“Knowledge, Responsibility and Development”

APPLICATION FORM FOR UNDER GRADUATE PROGRAMMES

1. *This form is ONLY for applicants who wish to join Under graduate programmes for 2017/2018 academic year*
2. *This application form contains six (5) printed pages.*
3. *This form must be duly completed in BLOCK LETTERS.*
4. *The applicant is obliged to:*
 - a) Pay a non-refundable application fee of Tshs 10,000 to JoKUCo
 Bank Account: CRDB
 Branch Bukoba
 Account Name JOSIAH KIBIRA UNIVERSITY COLLEGE
 Account No. 0150215906500
 - b) Use **her/his official names which appear in the O-level Certificates** when filling in the form and other needed documents. No other name can be accepted unless with an accompanying court decision about the change of the name and having been gazetted in the Government Gazette.
 - c) Enclose a photocopy of the payment slip.
 - d) Submit a complete application with photocopies of required certificates and other relevant credentials.
 - e) Submit duly filled medical examination forms
 - f) Provide evidence of sufficient funding that will guarantee completion of studies

1.0 ACADEMIC PROGRAMMES

Tick which is appropriate √: programme and model of study:

Programmes	Model of study	
	Full-Time	Part-Time
Bachelor of Arts with Education (BAEd)	<input type="checkbox"/>	<input type="checkbox"/>
Bachelor of Education (BEd)	<input type="checkbox"/>	<input type="checkbox"/>
Bachelor of Science with Education (BScEd)	<input type="checkbox"/>	<input type="checkbox"/>
Bachelor of Education in Science (BEdSc)	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Tick which is appropriate √: Will you attend a one month course to improve your mathematics grade?

Yes No

2.0 PERSONAL PARTICULARS (all fields are compulsory):

Surname (as in latest Form IV Certificate)			
First Name (as in latest Form IV Certificate)		Marital Status (S)ingle/(M)arried/(D)ivorced /(W)idowed	
Middle Name (as in latest Form IV certificate)		Permanent Postal Address	
Date of Birth		Postal Address when applying	
Place of Birth		Region	
Country of Birth		Country	
Nationality		Phone Number	
Region		Mobile Number	
Gender		E-mail Address	

3.0 ACADEMIC BACKGROUND

3.1 Certificate of Secondary Education Examination (C.S.E.E)

Name of School	Subject	Grade	Index No.	Year of Graduation	Examining Body

3.2 Advanced Certificate of Secondary Education Examination (A.C.S.E.E)

Name of School	Subject	Grade	Index No	Year of Graduation	Examining Body

**3.3 Certificate Programme(s) attained after Secondary Education (if any):
Details of the Certificate Programme (s)**

Name of the Programme	Name and Address of the Institution	Dates of Attendance		Grade/Diploma Class
		From	To	

3.4 Details of Diploma Programme (s)

Name of the Programme	Name and address of the Institution	Dates of Attendance		Grade/Diploma Class
		From	To	

4.0 DETAILS OF WORK/EMPLOYMENT EXPERIENCE

Details of previous and present work/employment experience, the present/latest one as the First one:

1.	From – to (dates)	
	Name of Employer	
	Occupation	
	Name of a referee	
	Mob. No of the referee	

2.	From – to (dates)	
	Name of Employer	
	Occupation	
	Name of a referee	
	Mob. No of the referee	

3.	From – to (dates)	
	Name of Employer	
	Occupation	
	Name of a referee	
	Mob. No of the referee	

4.	From – to (dates)	
	Name of Employer	
	Occupation	
	Name of a referee	
	Mob. No of the referee	

5.	From – to (dates)	
	Name of Employer	
	Occupation	
	Name of a referee	
	Mob. No of the referee	

5.0 APPLICATION FEES

Payment of application fees is a precondition for admission consideration. Please attach your original Pay-in –Slip with this form.

6.0 ACCOMMODATION.

Tick which is appropriate √: Accommodation on Campus is applied for: Yes No

NOTE: Accommodation cannot be guaranteed even if applied for as the space on-campus is very limited. Students with special needs are given preference when allocating the rooms. Please Note: Outside JoKUCo Campus there are several private hostels.

7.0 DECLARATIONS.

Tick which is appropriate √:

- I pay myself all the costs of my studies

- I have full Private Sponsorship as declared below
- I have partial Private Sponsorship as declared below.

7.1. Sponsor’s Declaration

I/Wehereby accept
The responsibility of paying fees and other costs for the entire duration of the
programme for

Mr./Ms.

.....
Full name of sponsor Full name of sponsor

.....
Address Address

.....
Mobile Number Mobile Number

.....
Signature Date Signature Date

*Official Stamps of
The 1st the
organization
sponsoring the
student (if any)*

*Official Stamps of
The 2nd the
organization
sponsoring the
student (if any)*

7.2 Applicant's Declarations:

Ideclare that the information I have provided in this application form and any other information that I have submitted or will submit to the Josiah Kibira University College (JoKUCo) in connection with the admission and financial information is complete and accurate.

7.2.1 I understand that submission of incomplete or inaccurate information is a sufficient cause for revocation of admission or enrolment. I authorize each academic institution that I have attended to release my academic and personal information to JoKUCo upon request as long as the submission is in connection with admission and financial status.

7.2.2 I also agree that:

7.2.3 If selected I shall observe the rules and regulations of the University

7.2.4 I shall not involve myself in any delinquency that may damage the image of the Josiah Kibira University College.

7.2.5 I understand that misconduct or/and violation of any of the items in (2) above shall lead to disciplinary action as stipulated in the College regulations and By-laws.

Signature: Date:

8 SUBMISSION OF THE APPLICATION FORMS

All applications must be submitted to the office of Deputy Provost Academic Affairs (DPAA) or forwarded to the following address by 13.08. 2017:

**DEPUTY PROVOST ACADEMIC AFFAIRS (DPAA)
JOSIAH KIBIRA UNIVERSITY COLLEGE (JoKUCo)
P.O. Box 1023
BUKOKA, TANZANIA**

9 ITEMS TO ATTACH WITH APPLICATION FORM.

The application form must be completed and attached with:

1. The payment – slip of non-fundable Application Fees of Tsh. 10,000/= for Tanzanians OR USD 10 for Non-Tanzanians.
2. Certified copies of birth certificate
3. Four stamp size photographs with applicant's name written at the back of the photographs.
4. Copies of academic and professional certificates and /or testimonials
5. A duly filled medical form
6. The requested evidence of sufficient funding for the studies
7. The requested letters of reference of personal integrity and academic ability.

CAUTION: It is an offence to submit false information of any kind. An applicant who will be found to have submitted forged certificates or false information will not be considered for admission. Legal action may also be taken against such a person.

Do not write below

FOR OFFICIAL USE ONLY:

Accepted:

Rejected

Pending

.....
Date

.....
Signature of the DPAA