



**JOSIAH KIBIRA UNIVERSITY COLLEGE OF
TUMAINI UNIVERSITY MAKUMIRA**

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**REF: JOINING INSTRUCTIONS FOR DIPLOMA STUDENTS IN BUSINESS
ADMINISTRATION AT
JOSIAH KIBIRA UNIVERSITY COLLEGE 2017/2018**

The Josiah Kibira University College (JoKUCo) of Tumauni University Makumira (TUMA) is located in Bukoba, Kagera Region, 8 Km North of Bukoba Municipality. JoKUCo was registered in July, 2012 by Tanzania Commission for Universities (TCU). JoKUCo was established by the North-Western Diocese (NWD) of the Evangelical Lutheran Church in Tanzania (ELCT). Visit www.jokuco.ac.tz for more information available and that which will be added later. The date of reporting to the University College will be **30th October, 2017**.

Payments of fees for Diploma courses will be as follows:

| | | | |
|------|--------------------------------|-------------------|-------------------------|
| (i) | Tuition fee: | Tshs. 1,000,000/= | |
| (ii) | Other charges | | |
| | - Caution money | | - 50,000/= |
| | - Examination fee | | - 60,000/= |
| | - Identity card | | - 12,000/= |
| | - Registration | | - 20,000/= |
| | - Student activity fund | | - 18,000/= |
| | - Computer facilities | | - 60,000/= |
| | - Quality Assurance(TCU) | | - 20,000/= |
| | - Field practical training fee | | - <u>70,000/=</u> |
| | | | <u>310,000/=</u> |

Total of (i) and (ii) is **Tshs. 1,310,000/=**

- Fees should be paid as follows:
 - (a) At the time of reporting Tshs. 520,000/=
 - (b) In the middle of First Semester, in December, 2017 Tshs. 400,000/=
 - (c) At the beginning of the Second Semester in March, 2018 Tshs. 390,000/=
- Pay money on the University College Account: **CRDB, Bukoba Branch, JoKUCo Students Loan Account, A/C No. 0150215906501**

- Report to the University with Bank Pay Slip. Cash will not be paid at the University.

N.B: Each student will be responsible for his/her accommodation, meals and health expenses.

- It is possible to get accommodation inside the University Campus or off Campus.
- The costs for accommodation vary from 15,000/= to 30,000/= per month.
- Meals are estimated to cost Tshs. 5,500/= per day. You can calculate it for 9 months of your stay at the University College.
- You can pay tuition fees and other charges to JoKUCo at any CRDB Branch in the Country by using the above bank information.

IMPORTANT INFORMATION:

When you reach Bukoba Municipality you can reach JoKUCo (near Nyakato Secondary School) within 15 minutes by small buses from **Bugabo Bus Stand along Kashozi Road near CRDB Bank**. The university college Residence Halls can currently accommodate 128 students. These Residence Halls are reserved primarily for disabled and vulnerable groups of students. The annual payment for the University accommodation is 225,000/=. Payment should be done in the above mentioned account. Students are able to secure off-campus accommodation in near-by villages and elsewhere in Bukoba Municipality.

All candidates are required to bring with them the following:

1. The original certificates or original result slips for those who completed Form IV in 2017. Photocopies **WILL NOT** be accepted for registration purposes. Presentation of forged certificates is a criminal offence.
2. Duly certified medical examination certificates (the medical form is found in the website of JoKUCo).
3. Original Bank slip as evidence of payment of fees as stated above.

By

Mr. Martin Mwombeki
DEPUTY PROVOST FOR ACADEMICS
06th October, 2017